



# Mission Viejo RACES – ARES HANDBOOK

## TABLE OF CONTENTS



### **Section 1 ---- Organizational**

1-1	COVER SHEET . . . . .	01/01/07
1-2	TABLE OF CONTENTS . . . . .	08/24/12
1-3	WHAT IS MISSION VIEJO EMERGENCY AMATEUR RADIO CLUB (History). . . . .	03/31/12
1-4	MISSION VIEJO EMERGENCY AMATEUR RADIO CLUB DOCUMENT OF ORGANIZATION . . . . .	03/31/12
1-5	CHARTER FOR MISSION VIEJO EMERGENCY AMATEUR RADIO CLUB . . . . .	01/20/05
1-6	COPY OF AMATEUR RADIO LICENSE . . . . .	01/20/05
1-7	COPY OF CLUB AMATEUR RADIO LICENSES (KE6SWE) and (W6KRW) . . . . .	02/05/05
1-8	2012 MEETING SCHEDULE . . . . .	01/29/12

### **Section 2 ---- Countywide Frequency Listings**

2-1	FREQUENCY LIST (Mission Viejo RACES-ARES) . . . . .	02/24/12
2-2	FREQUENCY LIST (2012 Countywide Local RACES / ACS / MOU Groups) . . . . .	01/29/12
2-3	COUNTY/CITIES RACES ORGANIZATIONAL CHART . . . . .	01/29/12

### **Section 3 ---- Membership & Address**

3-1	MEMBERSHIP ROSTERS (RACES and ARES). . . . .	04/21/12
3-2	OTHER ADDRESSES . . . . .	03/31/12
3-3	E-MAIL ADDRESSES . . . . .	05/31/12
3-4	CALL-OUT TELEPHONE TREE . . . . .	08/09/11
3-5	TELEPHONE NUMBERS (EMERGENCY & CITY SERVICES). . . . .	03/20/09
3-6	MEMBER TRAINING RECORD . . . . .	08/24/12
3-7	MV RACES-ARES ORGANIZATIONAL CHART . . . . .	03/31/12
3-8	MEMBER EQUIPMENT RESOURCE LIST . . . . .	08/24/12
3-9	JUN-DEC 2012 PARTICIPATION RECORD (draft) . . . . .	08/24/12

### **Section 4 ---- Net Control**

4-1	PREAMBLE -- RACES NET. . . . . (yellow sheet) . . . . .	01/20/05
4-2	PREAMBLE -- WEEKLY RESOURCE/TRAINING NET . . . . . (green sheet) . . . . .	04/21/12
4-3	NET ROLL-CALL RESTAT SHEET . . . . .	04/21/12
4-4	ZONE LIST . . . . .	08/10/11
4-5	ZONE MAP . . . . .	01/20/05
4-6	NET CONTROL ASSIGNMENTS (2012) . . . . .	01/29/12
4-7	PREAMBLE – ARES NET . . . . . (orange sheet) . . . . .	02/20/11
4-8	PRAMBLE – TRAVEL NET SCRIPTS . . . . . (goldenrod sheet). . . . .	05/26/12
4-9	PRAMBLE – STAGING NET SCRIPTS . . . . .	08/24/12

### **Section 5 ---- Resources**

5-1	EOC-1 INFORMATION (Pages A thru E) . . . . .	07/20/11
5-2	EOC-2 INFORMATION (Pages A thru E) . . . . .	04/11/11
5-3	EOC-3 INFORMATION (Pages A thru B) . . . . .	04/17/11
5-4	STATUS LEVELS . . . . .	03/24/12
5-5	STANDARD EQUIPMENT AND DRESS . . . . .	01/20/05
5-6	BASIC EMERGENCY PLAN . . . . .	02/20/11
5-7	USEFUL INFORMATION . . . . .	06/30/09
5-8	MESSAGE FORM – ICS-213 . . . . .	07/23/10
5-9	ANDERSON CONNECTOR INFORMATION SHEET . . . . .	01/20/05
5-10	RACES REGISTRATION FORM . . . . .	05/26/12
5-11	ARES REGISTRATION FORM. . . . .	01/20/05
5-12	DISASTER SERVICE WORKER FORM . . . . .	01/20/05
5-13	HAZARD IDENTIFICATION FORM . . . . .	01/20/05
5-14	HAZARD IDENTIFICATION GUIDELINES . . . . .	01/20/05
5-15	MEMORANDUM OF UNDERSTANDING OCRACES/CITY RACES and OC American Red Cross. . . . .	01/20/05
5-16	MEMORANDUM OF UNDERSTANDING (SOARA) and various entities in South Orange County . . . . .	01/20/05
5-17	(SEMS) STANDARDIZED EMERGENCY MANAGEMENT SYSTEM . . . . .	01/20/05
5-18	(NIMS) NATIONAL INCIDENT MANAGEMENT STSTEM (FEMA Requirement). . . . .	04/23/06
5-19	MESSAGE LOG SHEET . . . . .	11/26/06
5-20	MEMORANDUM OF UNDERSTANDING MVRACES and MV ERC . . . . .	11/03/10
5-21	MESSAGE FORM – ICS-213 ARES VERSION . . . . .	09/29/09
5-22	MESSAGE FORM – ICS-213 MVRACES-ARES VERSION . . . . .	08/10/11
5-23	MESSAGE FORM – (V-C-N ICS-213.ZR) . . . . .	11/27/11
5-24	RESOURCE STATUS REPORT FORM V-C-N (RESTAT) . . . . .	02/24/12
5-25	TRAVEL NET FORM – (V-C-N ZR5-07AD-F) . . . . .	02/24/12
5-26	CHECK-IN/CHECK-OUT FORM – (V-C-N ICS-211.ZR) . . . . .	02/24/12
5-27	ACTIVITY LOG FORM – (V-C-N ICS-214.ZR) . . . . .	02/24/12



# Mission Viejo RACES – ARES HANDBOOK

## TABLE OF CONTENTS



**CONTINUED FROM PREVIOUS PAGE**

5-28	VEHICLE SAFETY INSPECTION CHECKLIST – (V-C-N VR1-07AA-F) . . . . .	02/24/12
5-29	ACTIVITY / MOBILIZATION - CHECK LIST (V-C-N ZR2-08AA-F.D) . . . . .	03/24/12
<b><u>Section 6 ---- City of Mission Viejo</u></b>		
6-1	JOB DESCRIPTION SHEET (Draft form City of Mission Viejo). . . . .	01/30/05
6-2	INFORMATION FROM CITY'S Emergency Plan (Lake Mission Viejo) . . . . .	01/30/05
6-3	INFORMATION FROM CITY'S Emergency Plan (Mercalli Scale) . . . . .	01/30/05
6-4	INFORMATION FROM CITY'S Emergency Plan (Open Space Map) . . . . .	01/30/05
6-5	INFORMATION FROM CITY'S Emergency Plan (Potential Ground Shaking) . . . . .	01/30/05
6-6	INFORMATION FROM CITY'S Emergency Plan (Potential Hazard Areas) . . . . .	01/30/05
6-7	INFORMATION FROM CITY'S Emergency Plan (Emergency Facilities). . . . .	01/30/05
6-8	INFORMATION FROM CITY'S Emergency Plan (Public Facilities Plan) . . . . .	01/30/05
6-9	INFORMATION FROM CITY'S Emergency Plan (Water District Boundaries) . . . . .	01/30/05
6-10	INFORMATION FROM CITY'S Emergency Plan (Water Distribution Facilities) . . . . .	01/30/05
6-11	INFORMATION FROM CITY'S Emergency Plan (Master Drainage Facilities) . . . . .	01/30/05
6-12	INFORMATION FROM CITY'S Emergency Plan (Sewer Facilities) . . . . .	01/30/05
6-13	INFORMATION FROM CITY'S Emergency Plan (Overhead Electrical Lines) . . . . .	01/30/05
6-14	INFORMATION FROM CITY'S Emergency Plan (Natural Gas Lines) . . . . .	01/30/05
6-15	INFORMATION FROM CITY'S Emergency Plan (Telecommunication Lines) . . . . .	01/30/05
<b><u>Section 7 ---- Miscellaneous</u></b>		
7-1	MVRACES HISTORY REPORT ( Pages A thru F ) . . . . .	01/29/12
7-2	CS - ACTIVITY REPORT 7-04-2006 . . . . .	01/01/07
7-3	CS - ACTIVITY REPORT 7-04-2007 . . . . .	07/08/07
7-4	YEAR END 2007 ACTIVITY RECORD . . . . .	01/01/08
7-5	CS - ACTIVITY REPORT 7-04-2008. . . . .	07/05/08
7-6	GGE - ACTIVITY REPORT 11-13-2008 . . . . .	11/16/08
7-7	SET - ACTIVITY REPORT 11-15-2008 . . . . .	11/16/08
7-8	YEAR END 2008 ACTIVITY REPORT . . . . .	02/01/09
7-9	CS - ACTIVITY REPORT 07-04-2009 . . . . .	07/10/09
7-10	SET - ACTIVITY REPORT 10-03-2009 . . . . .	10/03/09
7-11	CERTIFICATE OF RECOGNITION . . . . .	11/18/09
7-12	YEAR END 2009 ACTIVITY RECORD . . . . .	01/01/10
7-13	GG - ACTIVITY REPORT 05-19-2010 . . . . .	07/01/10
7-14	CWD - ACTIVITY REPORT 05-19-2010 . . . . .	07/01/10
7-15	CS - ACTIVITY REPORT 07-04-2010 . . . . .	07/07/10
7-16	SET - ACTIVITY REPORT 10-02-2010 . . . . .	11/02/10
7-17	POD - ACTIVITY REPORT 10-29-2010 . . . . .	11/02/10
7-18	YEAR END 2010 ACTIVITY REPORT. . . . .	01/04/11
7-19	GOLDEN GUARDIAN City – PUBLIC SERVICE ACTIVITY REPORT . . . . .	05/18/11
7-20	GOLDEN GUARDIAN ACS – PUBLIC SERVICE ACTIVITY REPORT . . . . .	05/21/11
7-21	CS – ACTIVITY REPORT 07-04-2011. . . . .	07/04/11
7-22	SET – ACTIVITY REPORT 10-01-2011 . . . . .	10/23/11
7-23	YEAR END 2011 ACTIVITY RECORD . . . . .	01/01/12
7-24	SOCMAT - ACTIVITY REPORT 04-21-2012 . . . . .	05/26/12
7-25	GOLDEN GUARDIAN City - ACTIVITY REPORT 05-15-2012 . . . . .	05/26/12
7-26	GOLDEN GUARDIAN ACS - ACTIVITY REPORT 05-19-2012 . . . . .	05/26/12
7-27	CS - ACTIVITY REPORT 07-04-2012 . . . . .	07/04/12
7-28	JAN-JUN 2012 PARTICIPATION RECORD . . . . .	07/24/12
<b><u>Section 8 ---- County RACES Guidebook</u></b>		
8-	Not Numbered – 2012 County RACES Guidebook (same as yellow book) . . . . .	02/29/12