

ZRICS ACTIVATION/MOBILIZATION CHECK LIST

A. AUTHORITY		
1. <input type="checkbox"/> ACTIVATION:	YYYY-MM-DD-TTTT:	BY:
2. <input type="checkbox"/> MOBILIZATION:	YYYY-MM-DD-TTTT:	BY:
3. NOTIFIED BY:		
4. METHOD:	<input type="checkbox"/> PHONE <input type="checkbox"/> E-MAIL <input type="checkbox"/> 2-WAY <input type="checkbox"/> TV <input type="checkbox"/> RADIO CH / FREQ:	
5. ORGANIZATION:		
6. CALL BACK:		

B. INCIDENT INFORMATION		
1. NAME		P-CODE:
2. NUMBER		M-CODE:
3. LOCATION		
4. MAP REF		
5. REPORT TO		

C. ASSIGNMENT INFORMATION	
1. FUNCTIONAL	
2. TACTICAL	
3. TACTICAL ID	
4. SPECIAL INFO	

D. COMMUNICATIONS INFORMATION			
FCC SERVICE	<input type="checkbox"/> (A)RS <input type="checkbox"/> (G)MRS <input type="checkbox"/> (F)RS <input type="checkbox"/> (M)URS <input type="checkbox"/> (C)B <input type="checkbox"/> (O)THER:		
1. RNCS:	FREQUENCY:	PL OR CTCSS TONE:	OFFSET (P) OR (M)
2. TNCS:	FREQUENCY:	PL OR CTCSS TONE:	OFFSET (P) OR (M)
3. SNCS:	FREQUENCY:	PL OR CTCSS TONE:	OFFSET (P) OR (M)

E. RESOURCE NET (RN) CONTROL STATION (RNCS) STATUS	
<input type="checkbox"/> OPEN	Normal free flow of communications operations, sharing of messages, and unit-to-unit transmissions. Radio discipline = Recommended
<input type="checkbox"/> DIRECTED	All participants MUST go through the Net Control Station (NCS) and obtain authorization before initiating transmission of message.
<input type="checkbox"/> RESTRICTED	Restricted radio traffic only. Only priority messages (reports of injury, damage or immediate threat are allowed. This is used in severe situations.
<input type="checkbox"/> EMERGENCY	Life – Safety – Emergency: ONLY Communication directly related to that in active support of the situation. Radio discipline = mandated.

F. STANDARDIZED ACTIVATION LEVEL (SAL) OPERATIONS AND/OR ACTIVITIES	
<input type="checkbox"/> SAL-0 YYYY-MM.DD-TTTT:	<p>NORMAL. There are NO known or potential incidents, dangers, threats or situations.</p> <p>RESPONSE: Continue daily operations & schedules. Conduct ongoing preparedness program and maintain both readiness and awareness levels.</p>
<input type="checkbox"/> SAL-1 YYYY-MM.DD-TTTT:	<p>NOTICE. Initial notification of current or possible incident, threat or situation.</p> <p>RESPONSE: No deployment mobilization authorized. Implement Checklist::</p> <ol style="list-style-type: none"> 1. Establish + confirm initial radio contact. 2. Advise "resource net" (RN) control station (RNCS) regarding availability: <ul style="list-style-type: none"> > If NOT available to deploy, can you assist? > If AVAILABLE, continue deployment checklist sequence. 3. Initiate intelligence gathering & documentation activities regarding situation 4. Begin portable (HT) radio and other rechargeable devices on "charge" status.
<input type="checkbox"/> SAL-2 YYYY-MM.DD-TTTT:	<p>ALERT. Local or adjacent OA volunteer radio organizations activated.</p> <p>RESPONSE: No deployment mobilization authorized. Support requests may be possible. Implement Checklist (details inside e-mail notification message):</p> <ol style="list-style-type: none"> 1. Advise family members / loved ones. 2. Confirm radio programming for accuracy. 3. Continue intelligence-gathering & documentation activities. 4. Initiate PFOG and deployment checklists sequence. 5. Initiate vehicle safety inspection (VSI) checklist. (Confirm gas tank levels=FULL) 6. Start daily ICS-214 documentation. Record all actions / activity.
<input type="checkbox"/> SAL-3 YYYY-MM.DD-TTTT:	<p>STAND-BY. No deployment mobilization authorized. Notification of possible shift activation.</p> <p>RESPONSE: Implement ALERT Checklist and all previous levels.</p> <ol style="list-style-type: none"> 1. Confirm health/safety of all family members/loved ones. 2. Advise "out-of-area" emergency contacts of situation. 3. Monitor situation by radio (if possible or practical) 4. Continue intelligence-gathering & documentation activities.
<input type="checkbox"/> SAL-4 YYYY-MM.DD-TTTT:	<p>STAGE. Notification of full or partial shift deployments with mobilization code (M-code required).</p> <p>RESPONSE: Obtain M-Code. Implement activation checklist and all previous levels:</p> <ol style="list-style-type: none"> 1. Establish and maintain communications with NCS. 2. Begin F-IAP. Confirm "safety net" operations, contact and frequencies. 3. Confirm all intentions with NCS before implementing any actions. 4. Maintain daily ICS-214 for details (mileage, locations, assignments) and accuracy.
<input type="checkbox"/> SAL-5 YYYY-MM.DD-TTTT:	<p>DEPLOY. Full or partial assignment to incident, perhaps in shifts. (M-code required.)</p> <p>RESPONSE: Implement checklist and all previous levels:</p> <ol style="list-style-type: none"> 1. Follow all deployment instructions and safety guidelines. 2. NEVER leave your radio unattended (without authorization). 3. Contact NCS before deviating from any assignment or instructions.
<input type="checkbox"/> SAL-6 YYYY-MM.DD-TTTT:	<p>DISASTER. Disaster operations mode. No M-Code required (to activate, mobilize or assist).</p> <p>RESPONSE: Do whatever you can to help. Maintain a safe environment. Never jeopardize the safety of yourself or those around you. Unconventional assignments may be necessary. Remember AND USE your training and common sense. Keep daily ICS-214 updated.</p>
<input type="checkbox"/> SAL-R YYYY-MM.DD-TTTT:	<p>RECOVERY. Not available for assignment unless Activation Level 6 incident or situation.</p> <p>RESPONSE: Implement LEVEL "R" checklist:</p> <ol style="list-style-type: none"> 1. Confirm safety of family / loved ones / neighbors. 2. Replenish or replace all used or depleted resources. 3. Conduct vehicle safety inspection (VSI). 4. Implement plan for LEVEL 0 response preparedness. 5. Advise when Level 0 using most expeditious method.