

**V-C-N**

Volunteer Communications Network (V-C-N.org)



# Introduction to ICS-214

*Official Unit / Incident Log*  
*- A V-C-N.org Academy Course -*

# ICS-214 FORMS

- ❑ Is a standard ICS form
- ❑ Long-time requirement of ICS and is also a requirement of NIMS
- ❑ Form available in .doc or .pdf formats
  - ❖ Usually hand-written while on incident
- ❑ All category “Z” radio communicators and V-C-N / ZRICS participants must have forms

## ICS-214 FORM

- ❑ ICS-214 is a standard ( common ) ICS form
- ❑ Usually two-sided (front & back)
- ❑ May have “front” page only with “blank” back
  - ❖ Always use “supplemental” (back) page for any entries that exceed lines on front page
  - ❖ Don’t use another “front” page (unless absolutely unavoidable)







DOCUMENT TOPIC	CATEGORY "Z" RADIO ICS-214 FORM (ICS 214.ZR)
----------------	--

**DOCUMENT ID:** ZR2-11AE-F: Form Created: 2011-10.21-0707  
 ZR2-11AE-M: Memorandum

**OP SECTION(S):**  ZR1/CMD  ZR2/OPS  ZR3/PLN  ZR5/LOG  ZR5/FIN

**TO:** All ZRICS Participants and Category "Z" Radio Organizations (ZRO's)

**FROM:** Volunteer Communications Network / ZRICS Development Team (ZRDT)

**PURPOSE:**

The ("Daily") Activity Log (ICS-214) form is used to record significant or notable activities at any ICS position level, including single resources, strike teams, Task Forces, etc. These logs are used to provide basic incident activity documentation, and are used as a reference to create after action report/improvement plan (AAR/IP) documents.

A new ICS-214 is needed for each day on the incident. Many times a "blank" copy of the form is included in the incident action plan ("IAP") for that operational period.

Most emergency communicators are unfamiliar with the use of the ICS-214 form. It is not used as a part of normal, routine activities conducted on a daily basis, and there is no requirement to use or complete the form during scheduled radio nets, meetings or public service events.

When the form is used for emergency communications situations or incidents by a licensed amateur ("ham") radio operator, several problems with the original version of the ICS-214 form are encountered. Some of these are:

- No designated block for radio operator to indicate their callsign.
- No designated block in "Assigned Resources" to indicate the callsign of any licensed radio operators assigned to them.

There are several "versions" of the form, both in Microsoft Word and in PDF formats, available for download from the Internet.

**DISTRIBUTION:**

Completed ICS-214 forms are submitted to supervisors, who forward them to the Incident Documentation Unit for inclusion into the Incident Documentation Package. All completed copies of the original forms must be given to the Documentation Unit, which maintains a file of all ICS-214s for each incident number. It is recommended that individuals (single resources) retain a copy of their daily ICS-214 form for their own records.

**PREPARATION:**



Either the ICS-214 or the ICS-214.ZR form can be used by an emergency communicator on an incident or for training purposes. If an ICS-214 is used, consider indicating your callsign next to or below your name in the designated block. On the ICS-214.ZR form, a designated space for callsign is indicated.

The ICS-214 and ICS-214.ZR forms can be printed as a 2-sided form. **Leave the top blocks of the second page blank (repeated from first page) when used as a 2-sided form.** If this 2-sided form is used as two separate sheets, fill out the top blocks on the second page (so they can be easily identified as page 2 of 1 sheet). Use additional copies as continuation sheets as needed, and indicate (modify) pagination accordingly.

##	Block Title	Instructions
1	Incident Name	Enter the name assigned to the incident.
2	Incident Number	Enter the number assigned to the incident. (Note: Usually the incident number format is: ST-ORG-000000 (default CC = "US")
3	Name (First)	Enter your first name in this block.
4	Name (Last)	Enter your last (family) name in this block.
5	Ops Period FROM	Enter the beginning (from) date-time of the operational period using the YYYY-MM.DD-TTTT format.
6	Ops Period TO	Enter the ending (to) date-time of the operational period using the YYYY-MM.DD-TTTT format.
7	Callsign	Enter your amateur ("ham") radio or other license or, if none is assigned, your tactical callsign for this operational period
8	ZRICS or ICS Position	Enter your ZR(ICS) position code (P-code) or your ICS position for this operational period.
9	ZRCS / Home Agency	Enter the ZRCS designator assigned to your organization or your Home Agency / Unit
10	Resources Assigned	Enter the a) Name, b) Callsign, c) ZR or ICS Position code and d) ZRCS or Home Agency / Unit information.
11	Activity Log	Enter the a) Time and b) Notable Activities as they occur.

Prior to submitting the form, complete all information in the "Prepared by:" block and be sure to sign the form.

###







# OFFICIAL INCIDENT RECORD

- ❑ New ICS-214 for each day you are assigned to the incident ( including “off” days )
  - ❖ Incident must account for your assignment
- ❑ ICS-214 is an official incident document
  - ❖ Turned in daily to your direct report
  - ❖ It is **NOT** your personal log
- ❑ Always print clearly, as your ICS-214 may become a court document or be used during an investigation.

# OFFICIAL INCIDENT RECORD

- ❑ Identifies incident name and number
- ❑ Includes space for operational period
- ❑ If single resource, list yourself only
- ❑ If Unit Leader, list all resources reporting to you for that operational period, including any changes in resources during that period

## ICS-214 LOG ENTRIES

- Record all “significant” events or those you want to remember important details
  - ❖ Date/time of original incident notification.
  - ❖ Who notified you...their call back number
  - ❖ Where should you report?
  - ❖ Time transmitted “status & availability” details to RNCS operator?

## ICS-214 LOG ENTRIES

- Record all “significant / important” events (or those you want to remember important details later on)
  - ❖ Vehicle Safety Inspections (VSI activities)
  - ❖ Dignitary visit to ICP / STG / Your area
  - ❖ Received report of lost child
  - ❖ Received items for “lost and found” box ( should be taken to Information Unit )
  - ❖ Vehicle accident (your vehicle or you were a witness to an accident)
  - ❖ Refuel stops & mileage
  - ❖ Change of assignment / observer / vehicle
  - ❖ Call back number of important contacts

COMPLETE THIS FORM BEFORE DEPARTING FOR ANY V-C-N OR ZRICS INCIDENT / EXERCISE

## VOLUNTEER COMMUNICATIONS NETWORK

### PRE-DEPLOYMENT PERSONAL VEHICLE SAFETY INSPECTION CHECKLIST

DATE		TIME	
LAST NAME		FIRST NAME	
INCIDENT NAME			INCIDENT NUMBER
LICENSE PLATE	STATE	YEAR   VEHICLE MAKE	VEHICLE MODEL
CHECK-IN DATE	CHECK-IN TIME	SIGNATURE & P-CODE	
CHECK-OUT DATE	CHECK-OUT TIME	SIGNATURE & P-CODE	

# V-C-N

BEFORE OPERATING ANY PERSONAL VEHICLE IN SUPPORT OF ANY V-C-N OR ZRICS OPERATION, ACTIVITY OR EXERCISE, THE OPERATOR MUST PERFORM A VEHICLE SAFETY INSPECTION TO ENSURE VEHICLE IS ABLE TO OPERATE PROPERLY AND SAFELY. USE THIS FORM TO DETERMINE IF THE VEHICLE YOU WILL BE USING IS SAFE FOR OPERATION. **DO NOT OPERATE** IF DEVIATIONS ARE IDENTIFIED UNTIL AUTHORIZED BY A ZRICS SAFETY OFFICER OR YOUR DESIGNATED "DIRECT REPORT"

##	YES	NO	BEFORE STARTING ENGINE
B01			DRIVER'S LICENSE: VALID + CURRENT
B02			VEHICLE REGISTRATION: VALID + CURRENT
B03			VEHICLE INSURANCE: PROOF OF CURRENT COVERAGE FOR VEHICLE
B04	LF RF LR RR	LF RF LR RR	SEAT BELT IN GOOD WORKING ORDER: ALL VEHICLE OCCUPANTS
B05	F: <input type="checkbox"/> R: <input type="checkbox"/>	F: <input type="checkbox"/> R: <input type="checkbox"/>	LICENSE PLATE: REAR IS MANDATORY, IDENTIFY NO FRONT
B06			LICENSE PLATE MATCHES VEHICLE REGISTRATION
B07	D: <input type="checkbox"/> S: <input type="checkbox"/>	D: <input type="checkbox"/> S: <input type="checkbox"/>	TIRES: DRIVING (ALL 4) AND SPARE = MINIMUM 1/4" TREAD
B08			ENGINE OIL "DIP STICK" IN SAFE ZONE
B09			REAR VIEW MIRROR: DRIVER MUST SEE 200' TO REAR AT ALL TIMES

##	YES	NO	AFTER STARTING ENGINE
A01	L: <input type="checkbox"/> R: <input type="checkbox"/>	L: <input type="checkbox"/> R: <input type="checkbox"/>	LIGHTS: FRONT HEADLIGHTS – LOW BEAM
A02	L: <input type="checkbox"/> R: <input type="checkbox"/>	L: <input type="checkbox"/> R: <input type="checkbox"/>	LIGHTS: FRONT HEADLIGHTS – HIGH BEAM
A03	L: <input type="checkbox"/> R: <input type="checkbox"/>	L: <input type="checkbox"/> R: <input type="checkbox"/>	LIGHTS: FRONT PARKING LIGHTS
A04	L: <input type="checkbox"/> R: <input type="checkbox"/>	L: <input type="checkbox"/> R: <input type="checkbox"/>	LIGHTS: FRONT TURN SIGNALS
A05	L: <input type="checkbox"/> R: <input type="checkbox"/>	L: <input type="checkbox"/> R: <input type="checkbox"/>	LIGHTS: FRONT 4-WAY FLASHERS
A06	L: <input type="checkbox"/> R: <input type="checkbox"/>	L: <input type="checkbox"/> R: <input type="checkbox"/>	LIGHTS: REAR 4-WAY FLASHERS
A07	L: <input type="checkbox"/> R: <input type="checkbox"/>	L: <input type="checkbox"/> R: <input type="checkbox"/>	LIGHTS: REAR TURN SIGNALS
A08	L: <input type="checkbox"/> R: <input type="checkbox"/>	L: <input type="checkbox"/> R: <input type="checkbox"/>	LIGHTS: REAR PARKING LIGHTS
A09	L: <input type="checkbox"/> R: <input type="checkbox"/>	L: <input type="checkbox"/> R: <input type="checkbox"/>	LIGHTS: REAR BRAKE LIGHTS
A10			LIGHTS: REAR LICENSE PLATE LIGHTS ARE WORKING
A11			HORN: WORKS WHEN ACTIVATED FROM STEERING COLUMN
A12	CRACK BREAK	CRACK BREAK	WINDSHIELD (FRONT): CRACKED OR BROKEN
A13			WIPERS: WORK PROPERLY AND NOT RIPPED OR TORN
A14			GASOLINE: GAUGE WORKS PROPERLY AND SHOWS "FULL"
A15			BRAKES: WORK PROPERLY

### ZRICS ACTIVATION CHECK LIST

A. AUTHORITY	
DATE:	TIME:
NOTIFIED BY	
METHOD	<input type="checkbox"/> PHONE <input type="checkbox"/> 2-WAY <input type="checkbox"/> TV <input type="checkbox"/> RADIO on CH / FREQ:
ORGANIZATION	
CALL BACK	

B. INCIDENT INFORMATION	
NAME	
NUMBER	M-CODE
LOCATION	
MAP REF	
REPORT TO	

C. ASSIGNMENT INFORMATION	
FUNCTIONAL	
TACTICAL	
TACTICAL ID	
SPECIAL INFO	

D. COMMUNICATIONS INFORMATION			
FCC SERVICE	<input type="checkbox"/> (A)RS <input type="checkbox"/> (G)MRS <input type="checkbox"/> (F)RS <input type="checkbox"/> (M)URS <input type="checkbox"/> (C)B <input type="checkbox"/> (O)THER:		
TAC ( )	FREQ.	TONE:	+/-
CMD ( )	FREQ.	TONE:	+/-
TVL ( )	FREQ.	TONE:	+/-

E. NET CONTROL STATION (NCS) STATUS	
<input type="checkbox"/> OPEN	Normal free flow of communications operations, sharing of messages, and unit-to-unit transmissions. Radio discipline = Recommended
<input type="checkbox"/> DIRECTED	All participants MUST go through the Net Control Station (NCS) and obtain authorization before initiating transmission of message.
<input type="checkbox"/> RESTRICTED	Restricted radio traffic only. Only priority messages (reports of injury, damage or immediate threat) are allowed. This is used in severe situations.
<input type="checkbox"/> EMERGENCY	Life – Safety – Emergency: ONLY Communication directly related to that in active support of the situation. Radio discipline = mandated.

F. LEVEL OF ACTIVATION or MOBILIZATION	
<input type="checkbox"/> LEVEL 0	<p><b>NORMAL.</b> There is no immediate danger or threat.</p> <p>RESPONSE – Continue daily operations &amp; schedules. Conduct with ongoing preparedness program and maintain both readiness and awareness levels.</p>
<input type="checkbox"/> LEVEL 1	<p><b>NOTICE.</b> Initial notification of current or possible incident, threat or situation.</p> <p>RESPONSE – No deployment mobilization authorized. Implement Checklist:</p> <ol style="list-style-type: none"> <li>1. Establish + confirm initial radio contact.</li> <li>2. Initiate intelligence gathering activities regarding situation</li> <li>3. Begin portable (HT) radio and other device batteries on "charge" status.</li> </ol>
<input type="checkbox"/> LEVEL 2	<p><b>ALERT.</b> Local or adjacent OA volunteer radio organizations activated.</p> <p>RESPONSE – No deployment mobilization authorized. Support requests may be possible. Implement Checklist (details inside e-mail notification message):</p> <ol style="list-style-type: none"> <li>1. Advise family members / loved ones.</li> <li>2. Confirm radio programming for accuracy.</li> <li>3. Initiate PFOG and deployment checklists sequence.</li> <li>4. Confirm vehicle gasoline tank levels = full.</li> </ol>
<input type="checkbox"/> LEVEL 3	<p><b>STAND-BY.</b> No deployment mobilization authorized. Notification of possible shift activation.</p> <p>RESPONSE – Implement ALERT Checklist and all previous levels.</p> <ol style="list-style-type: none"> <li>1. Advise NCS regarding availability:                     <ul style="list-style-type: none"> <li>&gt; If NOT available to deploy, can you assist?</li> <li>&gt; If AVAILABLE, continue deployment checklist sequence.</li> </ul> </li> <li>2. Confirm health/safety of all family members/loved ones.</li> <li>3. Advise "out-of-area" emergency contacts of situation.</li> <li>4. Monitor situation by radio (if possible or practical) Continue intelligence collection.</li> <li>5. Initiate vehicle safety inspection checklist.</li> <li>6. Start daily ICS-214 documentation. Record all actions / activity.</li> </ol>
<input type="checkbox"/> LEVEL 4	<p><b>STAGE.</b> Notification of full or partial shift deployments with mobilization code (M-Code).</p> <p>RESPONSE – Obtain M-Code. Implement activation checklist and all previous levels:</p> <ol style="list-style-type: none"> <li>1. Establish and maintain communications with NCS.</li> <li>2. Begin F-IAP. Confirm "safety net" operations, contact and frequencies.</li> <li>3. Confirm all intentions with NCS before implementing any actions.</li> <li>4. Maintain daily ICS-214 for details (mileage, locations, assignments) and accuracy.</li> </ol>
<input type="checkbox"/> LEVEL 5	<p><b>DEPLOY.</b> Full or partial participation in incident, perhaps in shifts. M-Code required.</p> <p>RESPONSE – Implement checklist and all previous levels:</p> <ol style="list-style-type: none"> <li>1. Follow all deployment instructions and safety guidelines.</li> <li>2. NEVER leave your radio unattended (without authorization).</li> <li>3. Contact NCS before deviating from any assignment or instructions.</li> </ol>
<input type="checkbox"/> LEVEL 6	<p><b>DISASTER.</b> Disaster operations mode. No M-Code required to activate, mobilize or assist.</p> <p>RESPONSE – Do whatever you can to help. Maintain a safe environment. Never jeopardize the safety of yourself or those around you. Unconventional assignments may be necessary. Remember your training. Use common sense. Keep daily ICS-214 updated.</p>
<input type="checkbox"/> LEVEL R	<p><b>RECOVERY.</b> Not available for assignment unless Activation Level 6 situation.</p> <p>RESPONSE – Implement LEVEL "R" checklist:</p> <ol style="list-style-type: none"> <li>1. Confirm safety of family / loved ones / neighbors.</li> <li>2. Replenish all used or depleted resources.</li> <li>3. Conduct vehicle safety inspection (VSI).</li> <li>4. Implement plan for LEVEL 0 response preparedness.</li> <li>5. Advise when Level 0 using most expeditious method.</li> </ol>

## ICS-214 LOG ENTRIES

- ❑ Enter concise, accurate entries easily by writing from your steno pad
- ❑ Make each line count! Don't write personal remarks – **UNLESS** – your entries will be referenced later on ( investigation, accident, complaint, etc. )



## WHO NEEDS AN ICS-214?

- ❑ Single resources = One per day
- ❑ Partners must EACH submit an ICS-214
  - ❖ ZR2F and ZR2O (or) ZR2F and ZR2F
  - ❖ Trainees<sup>(T)</sup> must submit together with their direct report ( don't make them ask! )
- ❑ Submit daily – don't get **BEHIND**

# ICS-214 ADMINISTRATION

- Don't ask “**IF**” you need an ICS-214
  - ❖ Assume that you **WILL** need one.
  - ❖ Don't carry the minimum required, have extra copies available ( in case your assignment is unexpectedly extended / others need one )
- Where to submit?
  - ❖ (Real Incident) Usually inserted into a brown 10” x 13” envelope (with clasp)
  - ❖ If one is not available, ask where to submit

# STENO PAD ENTRIES

- ❑ Develop a system:
- ❑ Recommend YYYY-MM-DD-TTTT format at the **beginning** of each day.
- ❑ Always use 24-hour (military) time format (on both steno pad and on ICS-214).
- ❑ **REMEMBER: DATE & TIME ALL ENTRIES**

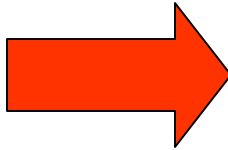
## STENO PAD ENTRIES

- Keep a “running log” of your activities
  - ❖ Record each date/time ICS-214 is submitted
  - ❖ If delivered to an individual, what is name?
- Incidents may include extended periods of time. May be stressful and chaotic.
  - ❖ Your steno pad will always remember – IF YOU WRITE IT DOWN!
- **REMEMBER: DATE & TIME ALL ENTRIES**

# IMPORTANT ICS-214 ENTRIES

- Notification: When and by whom
- Resource Net:
  - ❖ Who is RNCS?
  - ❖ When checked-in to RNCS?
  - ❖ Status & Availability details?
- Activation Levels: When and by whom

F. LEVEL OF ACTIVATION or MOBILIZATION	
<input type="checkbox"/> LEVEL 0	<p><b>NORMAL.</b> There is no known incident, danger, threat or situation.</p> <p>RESPONSE – Continue daily operations &amp; schedules. Conduct ongoing preparedness program and maintain both readiness and awareness levels.</p>
<input checked="" type="checkbox"/> LEVEL 1  2010-11 28-0700	<p><b>NOTICE.</b> Initial notification of current or possible incident, threat or situation.</p> <p>RESPONSE – No deployment mobilization authorized. Implement Checklist:</p> <ol style="list-style-type: none"> <li>1. Establish + confirm initial radio contact.</li> <li>2. Advise "resource net" (RN) control station (RNCS) regarding availability:                         <ul style="list-style-type: none"> <li>&gt; If NOT available to deploy, can you assist?</li> <li>&gt; If AVAILABLE, continue deployment checklist sequence.</li> </ul> </li> <li>3. Initiate intelligence gathering &amp; documentation activities regarding situation</li> <li>4. Begin portable (HT) radio and other rechargeable devices on "charge" status.</li> </ol>
<input checked="" type="checkbox"/> LEVEL 2  2010-11 28-0715  ANYWHERE ACS	<p><b>ALERT.</b> Local or adjacent OA volunteer radio organizations activated.</p> <p>RESPONSE – No deployment mobilization authorized. Support requests may be possible. Implement Checklist (details inside e-mail notification message):</p> <ol style="list-style-type: none"> <li>1. Advise family members / loved ones.</li> <li>2. Confirm radio programming for accuracy.</li> <li>3. Continue intelligence-gathering &amp; documentation activities.</li> <li>4. Initiate PFOG and deployment checklists sequence.</li> <li>5. Initiate vehicle safety inspection (VSI) checklist. ( Confirm gas tank levels=FULL )</li> <li>6. Start daily ICS-214 documentation. Record all actions / activity.</li> </ol>
<input type="checkbox"/> LEVEL 3	<p><b>STAND-BY.</b> No deployment mobilization authorized. Notification of possible shift activation.</p> <p>RESPONSE – Implement ALERT Checklist and all previous levels.</p> <ol style="list-style-type: none"> <li>1. Confirm health/safety of all family members/loved ones.</li> <li>2. Advise "out-of-area" emergency contacts of situation.</li> <li>3. Monitor situation by radio (if possible or practical)</li> <li>4. Continue intelligence-gathering &amp; documentation activities.</li> </ol>
<input type="checkbox"/> LEVEL 4	<p><b>STAGE.</b> Notification of full or partial shift deployments with mobilization code (M-Code).</p> <p>RESPONSE – Obtain M-Code. Implement activation checklist and all previous levels:</p> <ol style="list-style-type: none"> <li>1. Establish and maintain communications with NCS.</li> <li>2. Begin F-IAP. Confirm "safety net" operations, contact and frequencies.</li> <li>3. Confirm all intentions with NCS before implementing any actions.</li> <li>4. Maintain daily ICS-214 for details (mileage, locations, assignments) and accuracy.</li> </ol>
<input type="checkbox"/> LEVEL 5	<p><b>DEPLOY.</b> Full or partial assignment to incident, perhaps in shifts. M-Code required.</p> <p>RESPONSE – Implement checklist and all previous levels:</p> <ol style="list-style-type: none"> <li>1. Follow all deployment instructions and safety guidelines.</li> <li>2. NEVER leave your radio unattended (without authorization).</li> <li>3. Contact NCS before deviating from any assignment or instructions.</li> </ol>
<input type="checkbox"/> LEVEL 6	<p><b>DISASTER.</b> Disaster operations mode. No M-Code required (to activate, mobilize or assist).</p> <p>RESPONSE – Do whatever you can to help. Maintain a safe environment. Never jeopardize the safety of yourself or those around you. Unconventional assignments may be necessary. Remember your training. Use common sense. Keep daily ICS-214 updated.</p>
<input type="checkbox"/> LEVEL R	<p><b>RECOVERY.</b> Not available for assignment unless Activation Level 6 incident or situation.</p> <p>RESPONSE – Implement LEVEL "R" checklist:</p> <ol style="list-style-type: none"> <li>1. Confirm safety of family / loved ones / neighbors.</li> <li>2. Replenish all used or depleted resources.</li> <li>3. Conduct vehicle safety inspection (VSI).</li> <li>4. Implement plan for LEVEL 0 response preparedness.</li> <li>5. Advise when Level 0 using most expeditious method.</li> </ol>



**NOTIFICATION**

---

**ACTIVATION**

---

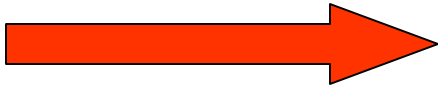
**MOBILIZATION**



# IMPORTANT ICS-214 ENTRIES

- ❑ Mobilization: Authorization code, by whom, (ZR)ICS position assignment, where to report, travel net and talk-in frequencies
- ❑ VSI completion activity
- ❑ Departure from home unit
- ❑ Arrival at incident
- ❑ Completion of check-in processing

## ZRICS ACTIVATION/MOBILIZATION CHECK LIST



A. AUTHORITY	
<input checked="" type="checkbox"/> ACTIVATION	YYYY-MM-DD-TTTT: 2010-11.28-0700
<input checked="" type="checkbox"/> MOBILIZATION:	YYYY-MM-DD-TTTT: 2010-11.28-0930
NOTIFIED BY	WANTOBE GREAT KCA6ABO
METHOD	<input type="checkbox"/> PHONE <input type="checkbox"/> E-MAIL <input checked="" type="checkbox"/> 2-WAY <input type="checkbox"/> TV <input type="checkbox"/> RADIO CH / FREQ: 146.520
ORGANIZATION	EVERYWHERE ARES
CALL BACK	562-555-1212

B. INCIDENT INFORMATION	
NAME	TROUBLE
NUMBER	
LOCATION	STG: GREAT PARK
MAP REF	
REPORT TO	FC JOHNSON, ANYWHERE FD

C. ASSIGNMENT INFORMATION	
FUNCTIONAL	
TACTICAL	
TACTICAL ID	
SPECIAL INFO	

D. COMMUNICATIONS INFORMATION			
FCC SERVICE	<input checked="" type="checkbox"/> (A)RS <input type="checkbox"/> (G)MRS <input type="checkbox"/> (F)RS <input type="checkbox"/> (M)URS <input type="checkbox"/> (C)B <input type="checkbox"/> (O)THER:		
RESOURCE ( A )	FREQ. 146.520	TONE: N / A	+ / - N / A
TRAVEL ( A )	FREQ. 446.000	TONE: N / A	+ / - N / A
STAGING ( )	FREQ.	TONE:	+ / -

E. RESOURCE NET (RN) CONTROL STATION (RNCS) STATUS	
<input type="checkbox"/> OPEN	Normal free flow of communications operations, sharing of messages, and unit-to-unit transmissions. Radio discipline = Recommended
<input type="checkbox"/> DIRECTED	All participants MUST go through the Net Control Station (NCS) and obtain authorization before initiating transmission of message.
<input type="checkbox"/> RESTRICTED	Restricted radio traffic only. Only priority messages (reports of injury, damage or immediate threat) are allowed. This is used in severe situations.
<input type="checkbox"/> EMERGENCY	Life - Safety - Emergency: ONLY Communication directly related to that in active support of the situation. Radio discipline = mandated.



# IMPORTANT ICS-214 ENTRIES

- TNCS Operations:
  - ❖ Accidents, Injuries,
  - ❖ ICE Staging periods
  - ❖ Field TX regarding discovered or identified threats and/or hazards
  - ❖ Bridge/road closures, electrical outages  
“How Big?” and “How Bad?”
  - ❖ Special circumstances/operations

## IMPORTANT ICS-214 ENTRIES

- ❑ Completion of ops briefing (by whom)
- ❑ Check-in to designated (ZR)ICS section
- ❑ Completion of section briefing (by whom)
- ❑ Beginning of assignment and ZR P-code
- ❑ Visiting dignitaries or government officials
- ❑ Significant events, situations or injury to self
- ❑ Ending of assignment
- ❑ Designated for demobilization

## IMPORTANT ICS-214 ENTRIES

- ❑ Completed demobilization processing

Turn in old / begin new ICS-214 form

- ❑ Release from incident, travel net frequency
- ❑ Arrival at home unit / designated location
- ❑ Recovery process complete
- ❑ Notify home unit regarding availability
- ❑ Turn in ICS-214 to home unit



Volunteer Communications Network (V-C-N.org)

Always Remember...

*How You Perform Is  
How You Will Be  
Remembered*

# THANK YOU

- ❑ This slide ends this course.
- ❑ If you have questions, first contact your organization's "qualification specialist" ("ZR5Q") position or training officer.
- ❑ If no ZR5Q or equivalent exists, contact the V-C-N.org Academy via e-mail.