



ZR Incident Communications Center (ICC) Specialist

*Introduction to the ZR2R Position
- A V-C-N.org Academy Course -*

2012-04.04-1002

223: ZRICS Position "ZR2R"

: V-C-N.org : Slide: 1

Primary Responsibilities

- ❑ Incident Communications Center Assignments:
 - ❖ ICC "radio" positions
 - Obtain operational briefing
 - Confirm/acknowledge all radio transmissions
 - Coordinate with other ICC positions
 - Immediately pass on "immediate" or "priority" messages
 - Keep individual log updated

2012-04.04-1002

223: ZRICS Position "ZR2R"

: V-C-N.org : Slide: 28

Primary Responsibilities

□ Incident Communications Center

Assignments:

- ❖ ICC "support" positions
 - Coordinate with ICC supervision
 - Maintain and update situation status (SITSTAT) boards within/around ICC
 - Keep individual log updated

Additional Responsibilities

- Maintain a high level of preparedness
- Maintain a high level of situational awareness
- Maintain awareness of current threats and hazards (and mitigation or approved "work around" strategies)
Maintain maximum levels of proficiency as a incident communications center specialist

ICC Environments

- ❑ May (probably will) require positions to work in close or closed environments.
- ❑ Preparation is “key” to success in ICC position assignments
- ❑ Personal hygiene habits can (probably WILL) become an issue (just because of the operational environment and close proximity of positions)

Organizational Autonomy

- ❑ ZR(ICS) maintains organizational autonomy with respect to:
 - ❖ Organizational Notification Systems
 - ❖ Organizational Activation Systems
 - ❖ Organizational Mobilization Systems
- ❑ Each organization must test/evaluate their own systems (policies, procedures, practices)

Notification

2012-04.04-1002

223: ZRICS Position "ZR2R"

: V-C-N.org : Slide: 33

Organizational Autonomy

- V-C-N and ZRICS maintains respect for “organizational autonomy” regarding notification, activation and mobilization structures, systems and forms.

2012-04.04-1002

223: ZRICS Position "ZR2R"

: V-C-N.org : Slide: 34

What is “notification”

- Notification is when your (host or sponsoring) organization contacts the volunteer members to communicate a real or potential threat or hazard or other situation exists and to “get ready” for a possible mobilization.

Notification Activities

- Do **not** “**self-deploy**” or pre-stage unless your organization provides authorization
- Follow the procedures and protocols of the organization activating you.
- Complete any required organizational forms

V-C-N/ZRICS Notification

- Initiate "ZR2-08AA-F" form

2012-04.04-1002

223: ZRICS Position "ZR2R"

: V-C-N.org : Slide: 37

ZRICS ACTIVATION/MOBILIZATION CHECK LIST

A. AUTHORITY		
1. <input type="checkbox"/> ACTIVATION:	YYYY-MM-DD-TIME:	BY:
2. <input type="checkbox"/> MOBILIZATION:	YYYY-MM-DD-TIME:	BY:
3. NOTIFIED BY:		
4. METHOD: <input type="checkbox"/> PHONE <input type="checkbox"/> E-MAIL <input type="checkbox"/> 2-WAY <input type="checkbox"/> TV <input type="checkbox"/> RADIO CH / FREQ:		
5. ORGANIZATION:		
6. CALL BACK:		

B. INCIDENT INFORMATION		
1. NAME		P-CODE:
2. NUMBER		M-CODE:
3. LOCATION		
4. MAP REF		
5. REPORT TO		

C. ASSIGNMENT INFORMATION	
1. FUNCTIONAL	
2. TACTICAL	
3. TACTICAL ID	
4. SPECIAL INFO	

D. COMMUNICATIONS INFORMATION			
FCC SERVICE:	<input type="checkbox"/> (A)RS <input type="checkbox"/> (G)MM'S <input type="checkbox"/> (P)RS <input type="checkbox"/> (M)URS <input type="checkbox"/> (U)B <input type="checkbox"/> (U)H&K:		
1. RNCS:	FREQUENCY:	PL OR CTCSS TONE:	OFFSET (P) OR (M)
2. TNCS:	FREQUENCY:	PL OR CTCSS TONE:	OFFSET (P) OR (M)
3. SNCS:	FREQUENCY:	PL OR CTCSS TONE:	OFFSET (P) OR (M)

E. RESOURCE NET (RN) CONTROL STATION (RNCS) STATUS	
<input type="checkbox"/> OPEN	Normal free flow of communications operations, sharing of messages, and unit-to-unit transmissions. Radio discipline = Recommended
<input type="checkbox"/> DIRECTED	All participants MUST go through the Net Control Station (NCS) and obtain authorization before initiating transmission of message.
<input type="checkbox"/> RESTRICTED	Restricted radio traffic only. Only priority messages (reports of injury, damage or immediate threat) are allowed. This is used in severe situations.
<input type="checkbox"/> EMERGENCY	Life - Safety - Emergency: ONLY Communication directly related to that in active support of the situation. Radio discipline = mandated.

2012-04.04-1002

N.org : Slide: 38

SAL LEVEL ## & "KEY WORDS" REMAIN THE SAME ACROSS ALL ORGS.

SPECIFIC "RESPONSE" ACTIVITIES AT EACH LEVEL TO BE DECIDED BY EACH ORGANIZATION.

F. STANDARDIZED ACTIVATION LEVEL (SAL) OPERATIONS AND/OR ACTIVITIES	
<input type="checkbox"/> SAL-0 YYYYMM-DD-TTTT:	NORMAL. There are NO known or potential incidents, dangers, threats or situations. RESPONSE: Continue daily operations & schedules. Conduct ongoing preparedness program and maintain both readiness and awareness levels.
<input type="checkbox"/> SAL-1 YYYYMM-DD-TTTT:	NOTICE. Initial notification of current or possible incident, threat or situation. RESPONSE: No deployment mobilization authorized. Implement Checklist: 1. Establish + confirm initial radio contact. Implement Checklist: > If NOT available to deploy, can you assist? > If AVAILABLE, continue deployment checklist sequence. 3. Initiate intelligence gathering & documentation activities regarding situation 4. Begin portable (HT) radio and other rechargeable devices on "charge" status.
<input type="checkbox"/> SAL-2 YYYYMM-DD-TTTT:	ALERT. Local or adjacent OA volunteer radio organizations activated. RESPONSE: No deployment mobilization authorized. Support requests may be possible. Implement Checklist (details inside e-mail notification message): 1. Advise family members / loved ones. 2. Confirm radio programming for accuracy. 3. Continue intelligence-gathering & documentation activities. 4. Initiate PFOG and deployment checklists sequence. 5. Initiate vehicle safety inspection (VSI) checklist. (Confirm gas tank levels=FULL) 6. Start daily ICS-214 documentation. Record all actions / activity.
<input type="checkbox"/> SAL-3 YYYYMM-DD-TTTT:	STAND-BY. No deployment mobilization authorized. Notification of possible shift activation. RESPONSE: Implement ALERT Checklist and all previous levels. 1. Confirm health/safety of all family members/loved ones. 2. Advise "out-of-area" emergency contacts of situation. 3. Monitor situation by radio (if possible or practical) 4. Continue intelligence-gathering & documentation activities.
<input type="checkbox"/> SAL-4 YYYYMM-DD-TTTT:	STAGE. Notification of full or partial shift deployments with mobilization code (M-code required). RESPONSE: Obtain M-Code. Implement activation checklist and all previous levels: 1. Establish and maintain communications with NCS. 2. Begin F-JAP. Confirm "safety net" operations, contact and frequencies. 3. Confirm all intentions with NCS before implementing any actions. 4. Maintain daily ICS-214 for details (mileage, locations, assignments) and accuracy.
<input type="checkbox"/> SAL-5 YYYYMM-DD-TTTT:	DEPLOY. Full or partial assignment to incident, perhaps in shifts. (M-code required). RESPONSE: Implement checklist and all previous levels: 1. Follow all deployment instructions and safety guidelines. 2. NEVER leave your radio unattended (without authorization). 3. Contact NCS before deviating from any assignment or instructions.
<input type="checkbox"/> SAL-6 YYYYMM-DD-TTTT:	DISASTER. Disaster operations mode. No M-Code required (to activate, mobilize or assist). RESPONSE: Do whatever you can to help. Maintain a safe environment. Never jeopardize the safety of yourself or those around you. Unconventional assignments may be necessary. Remember AND USE your training and common sense. Keep daily ICS-214 updated.
<input type="checkbox"/> SAL-R YYYYMM-DD-TTTT:	RECOVERY. Not available for assignment unless Activation Level 0 incident or situation. RESPONSE: Implement LEVEL "R" checklist: 1. Confirm safety of family / loved ones / neighbors. 2. Replenish or replace all used or depleted resources. 3. Conduct vehicle safety inspection (VSI). 4. Implement plan for LEVEL 0 response preparedness. 5. Advise when Level 0 using most expeditious method.

NORMAL
NOTIFICATION (2)
ACTIVATION
MOBILIZATION (3)
RECOVERY

V-C-N / ZRICS Notification

- Use standardized script to announce standardized activation level #1 message.
 - ❖ This is an organizational MAPS!
- All members will turn to their designated "resource net" frequency following a local disaster or widespread incident.
- The first radio operator will assume the responsibilities of the net control station (NCS) and begin documenting resource status and availability.

P A U S E !

- Discuss the collection of member vs non-member RESTAT (resource status) information on the ZR3-11AD-F

SAL Message 2

- If another organization in your operational area is activated or mobilized, you should announce Standardized Activation Level Message #2 (SAL-2)
 - ❖ Should be pre-scripted & pre-tested
 - ❖ Scripted message = organizational MAPS!

SAL LEVEL ## & "KEY WORDS" REMAIN THE SAME ACROSS ALL ORGS.

SPECIFIC "RESPONSE" ACTIVITIES AT EACH LEVEL TO BE DECIDED BY EACH ORGANIZATION.

F. STANDARDIZED ACTIVATION LEVEL (SAL) OPERATIONS AND/OR ACTIVITIES	
<input type="checkbox"/> SAL-0 YYYYMM-DD-TTTT:	NORMAL. There are NO known or potential incidents, dangers, threats or situations. RESPONSE: Continue daily operations & schedules. Conduct ongoing preparedness program and maintain both readiness and awareness levels.
<input type="checkbox"/> SAL-1 YYYYMM-DD-TTTT:	NOTICE. Initial notification of current or possible incident, threat or situation. RESPONSE: No deployment mobilization authorized. Implement Checklist: 1. Establish + confirm initial radio contact. 2. Advise "resource net" (RN) control station (RNCS) regarding availability: > If NOT available to deploy, can you assist? > If AVAILABLE, continue deployment checklist sequence. 3. Initiate intelligence gathering & documentation activities regarding situation 4. Begin portable (HT) radio and other rechargeable devices on "charge" status.
<input type="checkbox"/> SAL-2 YYYYMM-DD-TTTT:	ALERT. Local or adjacent OA volunteer radio organizations activated. RESPONSE: No deployment mobilization authorized. Support requests may be possible. Implement Checklist (details inside e-mail notification message): 1. Advise family members / loved ones. 2. Confirm radio programming for accuracy. 3. Continue intelligence-gathering & documentation activities. 4. Initiate PFOG and deployment checklists sequence. 5. Initiate vehicle safety inspection (VSI) checklist. (Confirm gas tank levels=FULL) 6. Start daily ICS-214 documentation. Record all actions / activity.
<input type="checkbox"/> SAL-3 YYYYMM-DD-TTTT:	STAND-BY. No deployment mobilization authorized. Notification of possible shift activation. RESPONSE: Implement ALERT Checklist and all previous levels. 1. Confirm health/safety of all family members/loved ones. 2. Advise "out-of-area" emergency contacts of situation. 3. Monitor situation by radio (if possible or practical) 4. Continue intelligence-gathering & documentation activities.
<input type="checkbox"/> SAL-4 YYYYMM-DD-TTTT:	STAGE. Notification of full or partial shift deployments with mobilization code (M-code required). RESPONSE: Obtain M-Code. Implement activation checklist and all previous levels: 1. Establish and maintain communications with NCS. 2. Begin F-IAP. Confirm "safety net" operations, contact and frequencies. 3. Confirm all intentions with NCS before implementing any actions. 4. Maintain daily ICS-214 for details (mileage, locations, assignments) and accuracy.
<input type="checkbox"/> SAL-5 YYYYMM-DD-TTTT:	DEPLOY. Full or partial assignment to incident, perhaps in shifts. (M-code required). RESPONSE: Implement checklist and all previous levels: 1. Follow all deployment instructions and safety guidelines. 2. NEVER leave your radio unattended (without authorization). 3. Contact NCS before deviating from any assignment or instructions.
<input type="checkbox"/> SAL-6 YYYYMM-DD-TTTT:	DISASTER. Disaster operations mode. No M-Code required (to activate, mobilize or assist). RESPONSE: Do whatever you can to help. Maintain a safe environment. Never jeopardize the safety of yourself or those around you. Unconventional assignments may be necessary. Remember AND USE your training and common sense. Keep daily ICS-214 updated.
<input type="checkbox"/> SAL-R YYYYMM-DD-TTTT:	RECOVERY. Not available for assignment unless Activation Level 6 incident or situation. RESPONSE: Implement LEVEL "R" checklist: 1. Confirm safety of family / loved ones / neighbors. 2. Replenish or replace all used or depleted resources. 3. Conduct vehicle safety inspection (VSI). 4. Implement plan for LEVEL 0 response preparedness. 5. Advise when Level 0 using most expeditious method.

NORMAL
NOTIFICATION (2)
ACTIVATION
MOBILIZATION (3)
RECOVERY